

Embassy of India
Khartoum

1. Parameters for Security Guards:

- (a) Age should not be more than 50 years. They should be physically and mentally fit and should not be suffering from an apparent disability. Please submit Medical Fitness Certificate in respect of every Security Guard to be on duty at the Mission's properties throughout the year.
- (b) The character and antecedents of security guards should be vetted by Government of Sudan and submit proof for all the guards to be on duty at the Mission's properties throughout the year.
- (c) They should possess training in basic security duties such as access control and anti-sabotage check including use of basic security tools such as HHMD, DFMD, CCTV, monitoring, baggage and letter scanners etc.
- (d) In view of the ongoing pandemic, they should be fully trained to handle preventive measures applicable to visitors like taking temperatures, wearing masks, sanitizing hands and maintaining social distancing etc.
- (e) They should have at least passed 10th Standard of schooling.
- (f) They should be proficient in Arabic language and have at least working knowledge of spoken English.
- (g) They should perform duties in smart company uniform and should be neat and clean.
- (h) They should be alert all the time and be stationed in the designated places during the duty hours and should not be loitering around.
- (i) The guard on duty should not be doing more than 8 hrs of shift a day and the shift change should be smooth and quick so that the outgoing guard is not found loitering around.

2. Parameters for Service Provider (Agency/Company):

- (a) List of other clients the company is serving in terms of supply of Security Guards. Past experience, service history, achievements etc.
- (b) Registration Certificate from Government of Sudan.
- (c) Size of the reserve pool of men and logistics.
- (d) Attrition rate of security guards and security supervisors.
- (e) If the company has its own training facility. Please submit details.
- (f) Take home pay and allowances of the security guards working for them. Please submit details of pay and allowances including gratuity and leave facilities.

Dated 11.03.2021